

II. TERMS AND CONDITIONS

Bidder should read the Terms and Conditions within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Terms and Conditions Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

1. The specific clause, including section reference, to which an exception has been taken;
2. An explanation of why the bidder took exception to the clause; and
3. Provide alternative language to the specific clause within the solicitation response.

By signing the solicitation, bidder agrees to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the solicitation response. The State reserves the right to negotiate rejected or proposed alternative language. If the State and bidder fail to agree on the final Terms and Conditions, the State reserves the right to reject the solicitation response. The State reserves the right to reject solicitation responses that attempt to substitute the bidder's commercial contracts and/or documents for this solicitation.

Accept All Terms and Conditions Within Section as Written (Initial)	Exceptions Taken to Terms and Conditions Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
		

The bidders should submit with their solicitation response any license, user agreement, service level agreement, or similar documents that the bidder wants incorporated in the Contract. The State will not consider incorporation of any document not submitted with the solicitation response as the document will not have been included in the evaluation process. These documents shall be subject to negotiation and will be incorporated as addendums if agreed to by the Parties.

If a conflict or ambiguity arises after the Addendum to Contract Award has been negotiated and agreed to, the Addendum to Contract Award shall be interpreted as follows:

1. If only one (1) Party has a particular clause, then that clause shall control,
2. If both Parties have a similar clause, but the clauses do not conflict, the clauses shall be read together,
3. If both Parties have a similar clause, but the clauses conflict, the State's clause shall control.

A. GENERAL

1. The contract resulting from this Solicitation shall incorporate the following documents:
 - a. Solicitation, including any attachments and addenda;
 - b. Questions and Answers;
 - c. Bidder's properly submitted solicitation response, including any terms and conditions or agreements submitted by the bidder;
 - d. Addendum to Contract Award (if applicable); and
 - e. Amendments to the Contract. (if applicable)

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a future contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to the executed Contract with the most recent dated amendment having the highest priority, 2) Executed Contract and any attached Addenda 3) Addendums to the solicitation and any Questions and Answers,

III. VENDOR DUTIES

Bidder should read the Vendor Duties within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Vendor Duties Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

1. The specific clause, including section reference, to which an exception has been taken;
2. An explanation of why the bidder took exception to the clause; and
3. Provide alternative language to the specific clause within the solicitation response.

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Accept All Vendor Duties Within Section as Written (Initial)	Exceptions Taken to Vendor Duties Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
		

A. INDEPENDENT VENDOR / OBLIGATIONS

It is agreed that the Vendor is an independent Vendor and that nothing contained herein is intended or should be construed as creating or establishing a relationship of employment, agency, or a partnership.

The Vendor is solely responsible for fulfilling the contract. The Vendor or the Vendor's representative shall be the sole point of contact regarding all contractual matters.

The Vendor shall secure, at its own expense, all personnel required to perform the services under the contract. The personnel the Vendor uses to fulfill the contract shall have no contractual or other legal relationship with the State; they shall not be considered employees of the State and shall not be entitled to any compensation, rights or benefits from the State, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, severance pay, or retirement benefits.

By-name personnel commitments made in the bidder's solicitation response shall not be changed without the prior written approval of the State. Replacement of these personnel, if approved by the State, shall be with personnel of equal or greater ability and qualifications.

All personnel assigned by the Vendor to the contract shall be employees of the Vendor or a subcontractor and shall be fully qualified to perform the work required herein. Personnel employed by the Vendor or a subcontractor to fulfill the terms of the contract shall remain under the sole direction and control of the Vendor or the subcontractor respectively.

With respect to its employees, the Vendor agrees to be solely responsible for the following:

1. Any and all pay, benefits, employment taxes and/or other payroll withholding,
2. Any and all vehicles used by the Vendor's employees, including all insurance required by state law,
3. Damages incurred by Vendor's employees within the scope of their duties under the contract,
4. Maintaining Workers' Compensation and health insurance that complies with state and federal law and submitting any reports on such insurance to the extent required by governing law,
5. Determining the hours to be worked and the duties to be performed by the Vendor's employees; and,

IV. PAYMENT

Bidder should read the Payment clauses within this section and must initial either "Accept All Terms and Conditions Within Section as Written" or "Exceptions Taken to Payment clauses Within Section as Written" in the table below. If exception is not taken to a provision, it is deemed accepted as stated. If the bidder takes any exceptions, they must provide the following within the "Exceptions" field of the table below (Bidder may provide responses in separate attachment if multiple exceptions are taken):

1. The specific clause, including section reference, to which an exception has been taken;
2. An explanation of why the bidder took exception to the clause; and
3. Provide alternative language to the specific clause within the solicitation response.

By signing the solicitation, bidder agrees to be legally bound by all the accepted terms and conditions, and any proposed alternative terms and conditions submitted with the solicitation response. The State reserves the right to negotiate rejected or proposed alternative language. If the State and bidder fail to agree on the final Terms and Conditions, the State reserves the right to reject the solicitation response. The State reserves the right to reject solicitation responses that attempt to substitute the bidder's commercial contracts and/or documents for this solicitation.

Accept All Payment Clauses Within Section as Written (Initial)	Exceptions Taken to Payment Clauses Within Section as Written (Initial)	Exceptions: (Bidder must note the specific clause, including section reference, to which an exception has been taken, an explanation of why the bidder took exception to the clause, and provide alternative language to the specific clause within the solicitation response.)
		

- A. PROHIBITION AGAINST ADVANCE PAYMENT (Nonnegotiable)**
 Pursuant to Neb. Rev. Stat. § 81-2403; "[n]o goods or services shall be deemed to be received by an agency until all such goods or services are completely delivered and finally accepted by the agency."
- B. TAXES (Nonnegotiable)**
 The State is not required to pay taxes and assumes no such liability as a result of this Solicitation. The Vendor may request a copy of the Nebraska Department of Revenue, Nebraska Resale or Exempt Sale Certificate for Sales Tax Exemption, Form 13 for their records. Any property tax payable on the Vendor's equipment which may be installed in a state-owned facility is the responsibility of the Vendor.
- C. INVOICES**
 Invoices for payments must be submitted by the Vendor to the agency requesting the services with sufficient detail to support payment. The terms and conditions included in the Vendor's invoice shall be deemed to be solely for the convenience of the parties. No terms or conditions of any such invoice shall be binding upon the State, and no action by the State, including without limitation the payment of any such invoice in whole or in part, shall be construed as binding or estopping the State with respect to any such term or condition, unless the invoice term or condition has been previously agreed to by the State as an amendment to the contract. The State shall have forty-five (45) calendar days to pay after a valid and accurate invoice is received by the State.
- D. INSPECTION AND APPROVAL**
 Final inspection and approval of all work required under the contract shall be performed by the designated State officials.
- The State and/or its authorized representatives shall have the right to enter any premises where the Vendor or Subcontractor duties under the contract are being performed, and to inspect, monitor or otherwise evaluate the work being performed. All inspections and evaluations shall be at reasonable times and in a manner that will not unreasonably delay work.

V. PROJECT DESCRIPTION AND SCOPE OF WORK

The bidder should provide the following information in response to this Solicitation.

A. PROJECT OVERVIEW

The State of Nebraska seeks to contract with one or more vendors to provide installation and/or moving services of office furnishings for the State of Nebraska Agencies, Boards or Commissions. Installation services include but are not limited to installation or reconfiguration of cubicle system, demountable walls, and other office furnishings. Moving services encompasses any office item needing moved, boxes to office furnishings or surplus items, items to recycling or disposal, etc. Vendors can provide installation, moving services of office furnishings or both. Vendor to designate on Attachment A Installation and/or Moving Vendor Responsibilities.

B. PROJECT ENVIRONMENT

The vendor shall provide management, required labor, and plan, schedule, coordinate and ensure effective completion of all work and services specified per project in a professional manner and in the best interest of the State. The vendor shall provide trained and qualified personnel to perform all phases of the installation or move. Unskilled or inexperienced labor from a temporary employment agency is NOT acceptable. Vendor's personnel shall maintain strict confidentiality of all information and records which they may encounter or be privy to while providing services. If requested, the vendor shall provide and deliver all boxes, totes, or moving supplies. If requested, the vendor shall also provide any necessary crating, wrapping, strapping or padding materials needed to protect and move office furnishings as well as protect building structures to prevent any damages.

C. PROJECT REQUIREMENTS

Products for a given project should be delivered to the winning installer, inventoried and if necessary, report all damages. Upon receipt of all products, installer will deliver to the jobsite.

Project requirements will vary per project. In general, projects will include the entire State of Nebraska with an emphasis on the Lincoln and Omaha areas having the most projects due to current state office building locations. Vendor shall keep work area in an uncluttered condition by the frequent removal of debris. Upon completion and prior to final acceptance of a project's completion, area shall be free of debris including but not limited to cardboard, tape, packing materials, etc. attributable to the project and disposal offsite unless otherwise agreed upon by the vendor and agency. The vendor shall notify the Project Manager or Agency Point of Contact immediately of any damages to the building structure, site, state property, or personnel. If State property is damaged, the vendor shall, unless otherwise directed, at its own expense, provide competent personnel and materials to repair damages within 14 days of said incident. The State also reserves the right to repair or replace any damaged property and deduct costs from the vendor's invoice.

D. BUSINESS REQUIREMENTS

The business must be in service for a minimum of two (2) years and employ a minimum of five (5) full-time employees paying workers compensation and unemployment insurance to qualify. Install vendors must be trained in Knoll products, Krueger International demountable walls, and Neutral Posture Equity line.

It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing the relationship of partners between the parties hereto. The Vendor represents that he/she has, or will secure at his/her own expense, all personnel required to perform the services under this agreement. The Vendor or other persons engaged in work or services required by the Vendor under this agreement shall have no contractual relationship with the State, and shall not be considered employees of the State. All claims on behalf of any person arising out of employment or alleged employment (including without limits claims of discrimination against the Vendor, its officers or its agents) shall in no way be the responsibility of the State.

E. SCOPE OF WORK

The vendor shall employ only trained employees, as necessary to complete the work. The vendor shall require employees to comply with instructions pertaining to conduct and building policies. The vendor shall have a responsible, capable supervisor on site at all times when employees are on duty.

F. TECHNICAL REQUIREMENTS

See Attachment A for Installation and/or Moving Vendor Responsibilities to be completed and included with bidder response. Bidders to indicate installation, moving services of office furnishings or both.

G. DELIVERABLES

The installation and moving services will be performed based on the State of Nebraska Installation and/or Moving Services - Request for Quote Sheet.

CONTRACTUAL AGREEMENT FORM

BIDDER MUST COMPLETE THE FOLLOWING

By signing this Contractual Agreement Form, the bidder guarantees compliance with the provisions stated in this solicitation and agrees to the terms and conditions unless otherwise indicated in writing

Per Nebraska's Transparency in Government Procurement Act, Neb. Rev Stat § 73-603, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska Vendors. This information is for statistical purposes only and will not be considered for contract award purposes.

JB NEBRASKA VENDOR AFFIDAVIT: Bidder hereby attests that bidder is a Nebraska Vendor. "Nebraska Vendor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this Solicitation. All vendors who are not a Nebraska Vendor are considered Foreign Vendors under Neb. Rev Stat § 73-603 (c).

_____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. § 73-107 and wish to have preference, if applicable, considered in the award of this contract.

_____ I hereby certify that I am a blind person licensed by the Commission for the Blind & Visually Impaired in accordance with Neb. Rev. Stat. § 71-8611 and wish to have preference considered in the award of this contract.

and certifies that bidder is not owned by the Chinese Communist Party.

THIS FORM MUST BE SIGNED MANUALLY IN INK OR BY DOCUSIGN

COMPANY:	Select Van + Storage
ADDRESS:	4651 Seward Ave Lincoln, NE 68507
PHONE:	402 - 506 - 4232
EMAIL:	jbermudez@selectvan.com
BIDDER NAME & TITLE:	Julie Bermudez Sales Representative
SIGNATURE:	
DATE:	2-12-2024

VENDOR COMMUNICATION WITH THE STATE CONTACT INFORMATION (IF DIFFERENT FROM ABOVE)	
NAME:	
TITLE:	
PHONE:	
EMAIL:	

Attachment A

Installation and/or Moving Vendor Responsibilities

RFP 123895 O5 REBID

Bidder Name: Select Van & Storage

Indicate which service(s) bidder can provide:

- Installation Process
- Moving Process

Bidder shall respond to each of the following statements. A "yes" response means the bidder guarantees they can meet the requirement for one or both based on designation above. If the bidder does not indicate a "yes", the bidder may not be considered.

GENERAL VENDOR REQUIREMENTS		YES	NO	NO & PROVIDE ALTERNATIVE
1.	The Vendor will be required to submit pricing on the Request for Quote. The Request for Quote will describe the general scope of work required and may include a floor plan outlining exact requirements of the move developed in AutoCad or other visual method format and provide a digital copy to the Vendor. No overtime charges will be allowed.	yes		
2.	The Vendor shall furnish trained and qualified supervisory and labor personnel to perform all phases of the installation or move. The vendor's Designated Project Manager shall have a minimum of two (2) years commercial installation or reconfiguration or moving experience. The Vendor's Project Supervisor shall have a minimum of two (2) years commercial installation or moving experience. Unskilled or inexperienced labor from a temporary employment agency (public or private) is unacceptable. The Vendor's employees shall be legally employed and have proper identification and present proof of such upon request.	yes		
3.	The Vendor shall be capable of providing project management for more than one (1) project simultaneously.	yes		

4.	The Vendor shall visit existing sites and the new site with the designated Agency relocation personnel to determine access to the buildings and become familiar with all the buildings conditions when needed.	yes		
5.	It will be the responsibility of the Vendor to assure that weight capacities of all elevators used during the moving process by the Vendor' personnel will not be exceeded.	yes		
6.	The Vendor shall provide a Project Manager to be on site at all times when services are being performed for the State.	yes		
7.	Vendor's vehicle drivers shall hold a valid driver's license for types of vehicles operated which may include a CDL license.	yes		
8.	The Vendor shall furnish the necessary trucks and equipment to efficiently handle the installation or reconfiguration or move without delay. The Vendor shall use only the number and size of trucks to efficiently handle the installation or move. Vehicles and equipment shall be legal, in good working order, and meet all Department Of Transportation (www.dot.gov/new/index.htm) and local codes and regulations that apply to such vehicles and equipment.	yes		
9.	The Vendor shall provide a communication system for use between all points associated with each install or move and be made available to the Agency's designated Project Manager.	yes		
10.	State property shall be secured at all times when outside the State's control zone.	yes		
11.	The Vendor should notify the Project Manager and/or Agency Point of Contact should the Vendor be unable to report to the job site at the time and date specified.	yes		
12.	If the Vendor arrives at an Agency site without the proper equipment or ability to proceed with an installation or move as scheduled, there shall be no cost to the Agency for the Vendor's time.	yes		
13.	The Vendor shall use its best efforts to ensure that its employees, agents and subcontractors comply with site rules and regulations while on State premises.	yes		
14.	Vendor's personnel may be subject to background checks.	yes		
15.	The Vendor shall not require physical participation of State of Nebraska personnel in the actual move.	yes		
16.	The Vendor shall not require the use of State of Nebraska equipment, such as carts, dollies, etc.	yes		
17.	The Vendor shall provide moving equipment to include but not limited to: dollies, hand trucks, cradles, loading ramps, rigging and trucks as required. All materials handling equipment used on the interior of buildings must be maintained free from grease and dirt.	yes		
18.	The Vendor's personnel may be required to wear ID Cards issued by the Agency.	yes		
19.	The Vendor's personnel must wear some identification displaying the Vendor's name (such as a company uniform, badge, T-shirt) to identify employees to the Agency as moving service personnel.	yes		

20.	The Vendor shall not permit friends, relatives, or others not performing services under the contract to visit, accompany, or otherwise interact with Vendor's personnel on the job site.	yes		
21.	The Vendor shall provide and deliver all boxes and supplies if included on the Request for Quote.	yes		
22.	The Vendor is not responsible for disconnecting or connecting utilities for any electrical, telephone, or communications wiring.	yes		
23.	Vendor's personnel shall maintain strict confidentiality of all information and records which the Vendor or the Vendor's personnel may come in contact with or be privy to in the course of providing installation or moving services.	yes		
24.	All files (e.g. vertical, lateral) need to be unloaded. Should the Agency choose not to unload the file cabinets and the file cabinets are racked due to the weight, the damage is the Agency's responsibility. File cabinets shall be transported in an upright position.	yes		
25.	The Vendor shall provide all necessary crating, wrapping/padding materials and equipment to protect and move any furniture and/or equipment as identified for the installation or move. The Vendor shall provide all necessary rolls of corrugated paper to protect corridor walls, corner protectors, and tempered hardboard to protect flooring in locations deemed necessary by the State. Special care must be taken to protect the surfaces of the facilities during the moving. Removal of all packing and crating materials from the premise of buildings.	yes		
26.	The Vendor shall not move copiers unless directed by the Agency and approved by AS Copy Services.	yes		
27.	The Vendor shall provide protection against inclement weather conditions during loading, unloading and transporting.	yes		
28.	The Vendor shall move all equipment designated (e.g. computers monitors, hard drives, keyboards, printers, fax machines, and televisions) If requested on the RFQ.	yes		
29.	The Vendor shall place labeled boxes in corresponding individual workstations or offices under the direction of the Agency Point of Contact if requested on the RFQ.	yes		
30.	It shall be the Vendor's responsibility to make all necessary arrangements with cities to adhere to any ordinances that may apply (e.g. blocking sidewalks, blocking streets, moving hazardous materials).	yes		
31.	The Vendor shall keep the work area in an uncluttered condition by the frequent removal of debris. It is the Vendor's responsibility to pay all dumping/landfill fees as required to accomplish the disposal of the debris.	yes		
32.	Vendors shall make note of any damages post installation or move and provide photo documentation of the damages.	yes		
33.	The Vendor shall notify the designated Agency Project Manager immediately of any damage to the site, State property, or personnel involved. In the event that State property is damaged, the Vendor shall make a site visit to verify damages within 48 hours of notice from the State. The Vendor shall, unless otherwise directed, at its sole expense, provide competent personnel and materials to repair and/or refinish furniture, walls, flooring, etc., within 14 days of Vendor's verification of damage, unless otherwise	yes		

	approved by the designated Agency Project Manager. The State reserves the right to repair or replace any damaged property and deduct costs from the Vendor's invoice if the Vendor does not repair the damage as requested.	yes		
34.	NOTE: The Nebraska State Capitol is an historic building of national importance. Extreme care must be exercised in the moving many office furnishings, and provide protection of building details and finishes that are original to the Capitol. If any building items should be damaged by the Vendor, the Office of the Capitol Commission will establish the value of the item and the cost of repairing or replacing the damaged item. Such amount shall be reimbursed by the Vendor.	yes		
35.	Notification shall be made to the designated Agency Project Manager to schedule the final walk through and punch list inspection.	yes		
36.	The United States, Department of Interior has recognized the Nebraska State Capitol as a Registered National Historic Landmark and as such, possesses exceptional architectural, historic, and cultural value for our nation. Original building and site finishes, details, and furnishings are of the highest quality available, both in material and craftsmanship. It is the mission of the Office of the Capitol Commission (OCC) to ensure that all Vendors use the utmost care in preserving the building.	yes		
37.	The Vendor shall employ only trained qualified people, as they deem necessary to perform the work, and they shall remain their employees subject to their direction at all times. However, the Vendor shall require their employees to comply with instructions that pertain to conduct and building regulations. The Vendor shall have a responsible, capable supervisor in the building at all times while their employees are on duty. The State Capitol has several confidential areas that require additional supervision by State employees. These areas will be identified by the Capitol manager. The State shall make sole approval of employees scheduled to work in these confidential areas within the building. The Vendor shall provide the State with the names of all their employees who will be performing work under this contract and provide them with proper identification so that they may be identified at the time of entry into the building and during all working hours. The State reserves the right to approve or disapprove any of the Vendor's employees assigned to the building. Under no circumstances will the Vendor's employees be allowed to use phones, copiers or other office machines in any office area.	yes		
38.	Purchase orders for work that require access to critical State of Nebraska infrastructure assets, such as the Capitol building, Governor's Residence, or the State Information Technologies (501) building, may require a background check to be completed on those workers (employees or sub-contractors) who will perform any and all labor associated with the contract. The background checks will be the responsibility of the Nebraska State Patrol Executive Protection/Capitol Security division. While each individual worker's background will be assessed with discretion and objectivity, some arrests and/or convictions for certain offenses will be grounds for immediate disqualification from the special access to the above facilities. Those offenses include, but are not limited to:	yes		

The Office of the Capitol Commission (OCC) is responsible for general oversight of all moving activities within the Capitol.

Any equipment, furnishings or articles that are to be moved into or out of the Capitol shall be moved via the south docks. There are two (2) docks on the south side of the Capitol. The west dock is used primarily for daily deliveries and cannot be blocked for an extended amount of time. The Vendor shall use the east dock for loading and unloading. Coordinate loading times with the dock supervisor. In an extreme circumstance, arrangements may be requested to use the 1st floor north entrance. Contact Capitol Security at 471-2400.

The Capitol has four (4) tower elevators with limited size capacity for moving. The Southeast elevator is the preferred elevator for moving in the tower. If any of the other tower elevators are needed contact the Capitol Manager. The Capitol's maintenance staff will add interior cab wall protection prior to any use. If the move involves the 1st, 2nd, or 3rd floor of the Capitol, the legislative elevator located in the Northwest quadrant will be used.

Great caution shall be exercised when materiel is moved to ensure no damage occurs to either Capitol building finishes (floors, walls, doorways etc.) or the materiel being moved. All carts or moving dollies used by the vendor shall have soft casters, edge protection and be free of any imbedded material in the wheels. All items being moved shall be hand carried or moved on an approved cart or dolly. Under no circumstances, caster chairs shall be moved on hard surfaced floors without being on a cart or dolly.

During the move, it must be understood that "temporary" corridor storage of client-Agency furniture, boxes, materiel etc. must be approved in advance by OCC for a specific period of time. If temporary corridor is approved, all items must have floor protection installed in the storage area. This may range from cardboard, plywood or carpet. OCC will work with the Vendor for the proper type of protection.

39.

yes

Weapons offenses, acts of or threats of violence or bodily harm, theft, robbery, larceny, burglary, recent custodial arrests, active arrest warrants and/or recent controlled substance violations. All decisions regarding results of the background checks will be final. The Nebraska State Patrol also reserves the right to alter or restrict access once it has been granted if new information is obtained that would support such changes.

If the State deems a background check necessary, the Vendor's employee must appear in person for a Level 3 Background Report at the Investigative Services Center (ISC) located at 4600 Innovation Drive Lincoln, NE 68521 for all employees assigned or having access to the State Capitol, Governor's Mansion, 501 Building located at 501 South 14th Street, Lincoln, NE, and other selected facilities. Each employee has to physically appear at ISC, along with proper identification in order for fingerprints to be obtained from that individual.

This report will then be submitted by ISC to the Nebraska State Patrol Executive Protection/Capitol Security division, for review. After their review, the Vendor will be notified in writing if the employee has clearance to access the facilities listed above. This process should be started at least thirty (30) calendar days prior to employee access. The cost of the report shall be paid by the Vendor or the employee. (This requirement also applies to employees called "Floaters"). The Vendor should maintain a pool of employees that have passed the Background Check for use as replacement staff in the case of absences. If a perspective employee does not pass the check, further explanation or details on an individual not granted access to a location must be obtained from the specific individual.

483

**Cost Sheet
Moving and Installation Services
123895 O5 REBID**

Bidder Name: Select Van + Storage

Bidder should provide a not-to-exceed hourly rate for each service listed below. These rates will be for any work above the quoted price for individual jobs and should be provided as a per-person hourly rate. The per-person hourly rate on the Request for Quote (RFQ) cannot exceed the non-quoted hourly rate provided below.

Installation Services Initial Contract Term				
Service	Initial Term Year 1	Initial Term Year 2	Initial Term Year 3	Initial Term Year 4
	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate
Installation of Office furnishings	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Installation Services Optional Renewal Periods				
Service	Optional Renewal 1 Year 1	Optional Renewal 1 Year 2	Optional Renewal 2 Year 1	Optional Renewal 2 Year 2
	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate
Installation of Office furnishings	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services Initial Contract Term				
Service	Initial Term Year 1	Initial Term Year 2	Initial Term Year 3	Initial Term Year 4
	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate
Moving Services	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services of Office furnishings and/or Equipment to AS Surplus Property located in Lincoln, NE	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services of Office furnishings and/or Equipment to recycling or disposal	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services Optional Renewal Periods				
Service	Optional Renewal 1 Year 1	Optional Renewal 1 Year 2	Optional Renewal 2 Year 1	Optional Renewal 2 Year 2
	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate

	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate	Non-Quoted Hourly Rate
Moving Services	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services of Office Furnishings and/or Equipment to AS Surplus Property located in Lincoln, NE	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰
Moving Services of Office furnishings and/or Equipment to recycling or disposal	\$ 48 ⁰⁰	\$ 49 ⁰⁰	\$ 50 ⁰⁰	\$ 51 ⁰⁰